A Committee of the Whole meeting of the Cobourg Municipal Council will be held on Monday, May 13, 2019 at 6:00 P.M. in the Council Chambers, Victoria Hall, Cobourg.

I CALL TO ORDER

II AGENDA ADDITIONS

1. Memo from the Director of Public Works requesting approval to open the Single Bid received for the Bench and Transit Shelter Advertising Request for Proposal (RFP) (CO-19-05 ENG).

2. Delegation from Bart Spiewak and Mandy Lee, Green Canoe Outfitters (GCO), requesting to enter into a profit sharing agreement with the Town of Cobourg to operate their seasonal rental kiosk directly on the public beach for the 2019 season on the east end of Victoria Park Beach.


4. Delegation from Ashley Bouman, on behalf of PFLAG Cobourg/Port Hope Chapter and Cobourg Queer Collective, regarding the mounting of the rainbow flag at Victoria Hall on Monday, June 3, 2019 in celebration and recognition of Pride Month.


Action Recommended: THAT the matters be added to the Agenda.

III DISCLOSURE OF PECUNIARY INTEREST

IV PRESENTATIONS
1. Adam McCue, Manager of Environmental and Technical Services, County of Northumberland, regarding the Changes to Roadside Waste Collection Services in the Town of Cobourg.

AMcCue Presentation Re Changes to Roadside Waste Collection

V DELEGATIONS

1. Bart Spiewak and Mandy Lee, on behalf of Green Canoe Outfitters (GCO), requesting to enter into a profit sharing agreement with the Town of Cobourg to operate their seasonal rental kiosk directly on the public beach for the 2019 season on the east end of Victoria Park Beach.

Bart Spiewak and Mandy Lee - Delegation Request Form
Bart Spiewak and Mandy Lee - Presentation Points


Paul Pagnuelo - Delegation Request Form
Paul Pagnuelo - Presentation Material

3. Ashley Bouman, on behalf of PFLAG Cobourg/Port Hope Chapter and Cobourg Queer Collective, regarding the mounting of the rainbow flag at Victoria Hall on Monday, June 3, 2019 in celebration and recognition of Pride Month.

Ashley Bouman - Delegation Request Form
Ashley Bouman - Delegation Material


Gerald Walker - Delegation Request Form
Gerald Walker - Presentation Material

VI DELEGATION ACTIONS

VII GENERAL GOVERNMENT SERVICES

Chair, Deputy Mayor Séguin - General Government Services Coordinator


Municipal Ombudsman Compliant Report - Transparency and Accountability Policy

Action Recommended: THAT Council receive the Municipal Ombudsman report for information purposes; and

FURTHER THAT Council accept the recommendation from the Municipal Ombudsman as presented within the Report.
Memo - JEwart Re Rough Grading Permit Complaint

Action Recommended: THAT Council receive the Municipal Ombudsman report for information purposes.


Action Recommended: THAT Council receive the Ad Hoc Committee report and correspondence for information purposes.

4. Councillor Nicole Beatty, Coordinator of Planning and Development Services, regarding a traditional land acknowledgement statement to be read at the beginning of all Municipal Council Meetings.

Action Recommended: THAT Council adopt a traditional land acknowledgement statement to be read at the beginning of its meetings;

AND FURTHER THAT Council direct Staff to consult with Alderville First Nations to draft a traditional land acknowledgement statement that reflects the traditional territory of the Anishnabek, Huron-Wendat, Haudenosaunee (Iroquois), Ojibway/Chippewa peoples, as well as this territory that is covered by the Williams Treaty.

VIII PLANNING AND DEVELOPMENT SERVICES
Chair, Councillor Beatty - Planning and Development Services Coordinator

Staff Report Re Municipal Financial Support Policy for Affordable and Rental Housing Memo - Templeman Re Affordable Housing Policy

Action Recommended: THAT Council receive the memorandum from Templeman LLP, Town of Cobourg Municipal Solicitors resulting from the April 1, 2019 Staff report and April 8, 2019 Council Resolution providing for an
understanding of the Municipal Financial Report Policy for Affordable and Rental Housing for information purposes.

2. Memo from the Senior Planner - Development, regarding an Application for Site Plan Approval - Development Agreement: 96 University Avenue East, Rollins Investments Inc.
   Staff Report Re Application for Site Plan Approval - 96 UA E

   **Action Recommended:** THAT Council authorize the preparation of a by-law to be endorsed and be presented to Council for adoption at a Regular Council Meeting to authorize the Mayor and Municipal Clerk to execute a Development Agreement with Rollins Investments Inc. and Lakefront Utility Services Inc. for a residential condominium development consisting of four (4) single storey, multi-unit buildings with a total of ten (10) dwelling units on the Subject Property, subject to the finalization of details by municipal staff and applicable agencies.

3. Councillor Nicole Beatty, Coordinator of Planning and Development Services, regarding the property located at 411 King Street East (Sidbrook).

   **Action Recommended:** THAT Council direct Staff to provide a detailed plan on how the Town of Cobourg could execute the Property Standard Order on 411 King Street East, Cobourg.

4. Notice of Committee of Adjustment Hearings to be held on Tuesday, May 14, 2019 and Memos from the Senior Planner - Development, regarding:

   1. File No. B-03-19, 866 Ontario Street (Anthony and Cathy Ritchie);
   2. File No. B-04/19, B-05/19, B-06/19, 271 Clyde Street, Cobourg (Clark Consulting Services on behalf of Jana Ewart); and
   3. File No. B-07/19, B-08/19, B-09/19, Lots 107-111, Plan 39M-901 (729-737 Wilkins Gate, Cobourg), (New Amherst Ltd.).

   **Action Recommended:** THAT Council receive the Notice of Hearings of the Committee of Adjustment for information purposes and endorse the comments of the Planning Department.

5. Memo from the Secretary, Cobourg Heritage Advisory Committee, regarding a Heritage Permit Application for the demolition and re-construction of the detached dwelling on the subject property of 11 Park Street, Cobourg.
CHC Memo Re 11 Park Street
Staff Report - 11 Park Street

**Action Recommended:** THAT Council endorse the recommendation of the Cobourg Heritage Advisory Committee and grant Heritage Permit HP-2019-013 to permit the demolition and re-construction of the detached dwelling on the subject property of 11 Park Street, Cobourg, subject to the finalization of details with Planning and Heritage staff.

6. Memo from the Secretary, Cobourg Heritage Advisory Committee, regarding a Heritage Permit Application for a new portico roof addition at 208 Albert Street, Cobourg.

   CHC Memo - 208 Albert St
   Staff Report - 208 Albert St

   **Action Recommended:** THAT Council endorse the recommendation of the Cobourg Heritage Advisory Committee and grant Heritage Permit HP-2019-014 to permit a new portico roof over the rear entrance of the subject building at 208 Albert Street, Cobourg, subject to the finalization of details with Planning and Heritage staff.

7. Memo from the Secretary, Cobourg Heritage Advisory Committee, regarding a Heritage Permit Application for a new deck extension and entrance modification at 122 Albert Street, Cobourg.

   CHC Memo Re 122 Albert St
   Staff Report - 122 Albert Street

   **Action Recommended:** THAT Council endorse the recommendation of the Cobourg Heritage Advisory Committee and grant Heritage Permit HP-2019-015 to permit a new deck extension and entrance modification at the subject property of 122 Albert Street, Cobourg, subject to the finalization of details with Planning and Heritage staff.

8. Memo from the Secretary, Cobourg Heritage Advisory Committee, regarding a request to form a Sub-Committee to prepare and plan for the annual Heritage Event occurring in the fall of 2019.

   Heritage AC Memo Re Sub Committee

   **Action Recommended:** THAT Council approve the request of the Cobourg Heritage Advisory Committee and permit the establishment of a Sub-Committee to prepare and plan for the annual Heritage Event to take place in the fall of 2019; and

   FURTHER THAT Council direct the Sub-Committee to coordinate with Heritage Staff on the annual Heritage Event.
IX  PUBLIC WORKS SERVICES
Chair, Councillor Darling - Public Works Services Coordinator

1. Memo from the Director of Public Works, regarding a Joint Application for Public Transit Funding with the Municipality of Port Hope.
   Staff Report Re Joint Application for Public Transit Funding

   Action Recommended: THAT Council endorse a joint application to enter into a project partnership agreement with the Municipality of Port Hope for the Investing in Canada Infrastructure Program - Public Transit Stream.

2. Memo from the Manager of Environmental Services, regarding a response to the Water and Wastewater Rate By-law Exemption Request from Suzanne Morrow, Cobourg Resident.
   Staff Report Re Water & Wastewater Rate By-law Exemption

   Action Recommended: THAT Council respectfully deny the exemption request to the Water and Wastewater Rate By-law on the basis that an exemption to the sewer rate, for a non-industrial user is not currently permitted under By-law No.007-2019.

3. Memo from the Director of Public Works requesting approval to open the Single Bid received for the Bench and Transit Shelter Advertising Request for Proposal (RFP). (CO-19-05 ENG).
   Director of Public Works - Pdf

   Action Recommended: THAT Council direct Staff to open and evaluate the single bid received for the Bench and Transit Shelter Advertising RFP; and

   FURTHER THAT Staff prepare a report to Council providing a recommendation to accept or reject the received bid for Municipal Council Approval.

X  PARKS AND RECREATION SERVICES
Chair, Councillor Chorley - Parks and Recreation Services Coordinator

1. Councillor Beatty, Coordinator of Planning and Development, regarding a licensed waterfront patio at the Cobourg Beach Canteen Courtyard.

   Action Recommended: THAT Council direct staff to prepare a report outlining options for the operations of a licensed waterfront patio at the Cobourg Beach Canteen Courtyard for Council to consider by June 3, 2019.

   AND FURTHER THAT the Staff report include the following scenarios as potential options:

   1. A licensed waterfront patio operated by Town Staff;
2. A licensed waterfront patio leased out by the Town and operated in partnership with local restaurants; and
3. A licensed waterfront patio operated by a third party event organizer.

XI PROTECTION SERVICES
Chair, Councillor Burchat - Protection Services Coordinator

1. Correspondence from the Northumberland County Archives, regarding a request to approve signs for the 'Doors Open Northumberland' event throughout the Town of Cobourg on May 20 - June 3, 2019 and June 1-2, 2019.

Correspondence - Northumberland County Re Lawn Sign Permit

Action Recommended: THAT Council grant the request from Northumberland County Archives on behalf of 'Doors Open Northumberland' for an exemption to Sign By-law (008-2009), as amended, to post fifteen (15) coroplast signs that are 16” x 24” from May 20 - June 3, 2019 and five (5) lawn signs that are 31” x 23” from June 1 - June 2 on participating venues’ premises be approved, subject to the finalization of details by Building Department Staff and the issuance of a Sign Permit.

2. Correspondence from Petra Dettmann, Chair of Northumberland Hills Studio Tours regarding a request for an exemption to the Sign By-law (No.008-2009) for the Northumberland Hills Studio Tour to assist in identifying Cobourg Artists participating in the Tour during the month of September.

E-Mail - Northumberland Hills Studio Tour Re Sign By-law

Action Recommended: THAT Council grant the request from Petra Dettmann for an exemption to the Sign By-law (008-2009), as amended, to erect a total of two (2) Lawn Signs per artist two (2) weeks prior to the event and two (2) Lawn Signs during the event dates to provide direction for the Tour, subject to the finalization of details by the Building Department Staff and the issuance of a Sign Permit.

XII ARTS, CULTURE AND TOURISM SERVICES
Chair, Councillor Bureau - Arts, Culture and Tourism Services Coordinator

1. Memo from the Community Events Coordinator, regarding the Northumberland Turkey Trot (NTT) Municipal Event to take place on Monday, October 14, 2019, at the Cobourg Conservation Area.

Community Events Coordinator - Pdf

Action Recommended: THAT Council approve the Northumberland Turkey Trot to take place on Monday, October 14, 2019 at the Cobourg Conservation Area in support of the YMCA Strong Communities Campaign.

2. Memo from the Community Events Coordinator, regarding the Ontario Guild of
Town Criers Provincial Championship Event occurring on Saturday, June 1, 2019.

Staff Report Re Ontario Guild of Town Criers Provincial Championship

**Action Recommended:** THAT Council approve the Ontario Guild of Town Criers Provincial Championship to be held on Saturday, June 1, 2019 in the Esplanade Park, Cobourg.

**XIII UNFINISHED BUSINESS**

The items listed in the order of the topics set out in the agenda of prior meetings which have not been disposed of by Council and the date of their first appearance on the agenda shall be noted and repeated on each subsequent agenda until disposed of by Council, unless removed from the agenda by leave of Council. - Council Procedural By-law No. 009-2019.

- 08-13-18 Petition excessive vehicular traffic and speeding on Monroe Street, Cobourg (Public Works)
- 09-24-18 Delegation Action, regarding a community proposal to revitalize waterfront waste disposal bins
- 09-24-18 Cobourg Planning and Sustainability Advisory Committee Motion, regarding the future management of sustainability in the Town of Cobourg
- 11-26-18 Memo from John Ewart, Town of Cobourg Municipal Ombudsman, regarding a Town of Cobourg Ombudsman Complaint 1-2018. (Legislative Department)
- 01-28-19 Terms of Reference regarding a social planning and/or Community Development Advisory Committee, regarding affordable housing by June 2019 (Legislative Department)
- 02-19-19 Review of the Taxicab by-law, with the inclusion of ride sharing transportation such as Uber or Lyft, and with input by the public and taxicab owners and operators by November 25, 2019. (Legislative Department)
- 02-25-19 Update the Capital Sidewalk Extension Program Priority Guidelines to reflect actual walking/driving distances for Northwood Drive by September 30, 2019 (Public Works)
- 03-11-19 Staff Report regarding the revision of the CIP Evaluation Committee, including its Terms of Reference by May 31, 2019
- 04-01-19 Staff Report reviewing the impacts of the Traffic Study for Lower Division Street/Esplanade Area by October 15, 2019 (Public Works)
- 04-01-19 Staff Report reviewing the impacts of the Traffic Study for Condo. Corp.#58-148 Third Street (Public Works)
- 04-08-19 Correspondence from Dorothy Pearce, regarding a Sign By-law (008-2009) exemption for 805 William Street, Cobourg (Building Department)
- 04-23-19 CAO to develop a Municipal Council a Strategic Plan Action Report that sets out work, costs, timelines and Division/Department resources required for the 2019 – 2022 Council Strategic Plan Implementation by July 22, 2019

**XIV COMMITTEE OF THE WHOLE OPEN FORUM**

**XV CLOSED SESSION**

**XVI ADJOURNMENT**